

Delaware Department of Transportation  
**QUESTIONS AND ANSWERS**  
**DOT1233-TRAFFIC\_COUNT**  
**Traffic Count Program Statewide**  
**Friday, November 16, 2012**

Q #	Question	Answer
15	Under heading "Documents" on page 9, Does the Standard Policy information have to be submitted with our Bid Proposal or do we submit if awarded the job?	The policy information would be submitted upon request from the Department during the Department's bid review.
14	Under heading "For Bid Consideration" on Page 7, Does the list noting contact individuals have to be submitted with our Bid Proposal or do we submit that if awarded the job?	This would only be submitted upon request from the Department during the Department's bid review.
13	How many copies of the Bid Proposal need to be submitted?	One paper copy.
12	Does the submittal only consist of the last two pages of the RFP? The Quantity Bid sheet and the Certification?	Yes, also see Answer to Question 1.
11	Would the delivery of the reports be acceptable in excel and or PDF?	No, as stated in the proposal, counts are to be submitted in the JAMAR format. (These are TWF.EXT files).
10	Due to Thanksgiving Holiday can DelDOT extend the due date from November 27, 2012 to December 7, 2012?	The due date will not be extended.
9	What address and who's attention shall we submit our proposal?	Proposals, including all required documentation, must be submitted in an envelope clearly marked "Proposal for Division of Planning Contract # DOT1233-TRAFFIC_COUNT." Bids shall be submitted to:  STATE OF DELAWARE DEPARTMENT OF TRANSPORTATION Contract Administration 800 South Bay Road Dover, Delaware 19901
8	Are Unit prices of the last winning contract available?	<a href="http://www.deldot.gov/foia/index.shtml">Yes, please refer to; http://www.deldot.gov/foia/index.shtml.</a>
7	Is there AADT threshold, where set-ups and removals for machine counts can only be done at night?	No.

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6	Will police assistance be needed on any facilities? If so, how are those costs handled?	Police assistance is not anticipated, and not included in the selected vendor's responsibilities.
5	Are the Turning Movement counts to be bid as one person? Is it possible under this contract that a location requiring a two person crew is needed? If yes, will the additional person be paid at the same unit price?	Yes, bid the Turning Movements as one person. For areas that require additional personnel for turning movement counts, <i>Item 2 Turning Movement Count Added Data Collection Time</i> would be used for the additional personnel.
4	Please clarify if SR-1, I-95 and I-295 are included in this contract as they are toll roads.	Yes, these roads are included in the contract, however, it is rare that vehicle counts are performed.
3	Do bids have to be hand delivered to the Bid Room?	No, bids can be sent US mail or overnight delivery. However, it is the bidder's sole responsibility to ensure bids are delivered to the correct location at or before the required time.
2	Please clarify that the Quantity Bid Sheet and Certification should be attached together in the same envelope.	Yes, they must be submitted together in an envelope clearly marked "Proposal for Division of Planning Contract # DOT1233-TRAFFIC_COUNT."
1	Can you please clarify what other documentation, if any, is required for the bid other than the Quantity Bid Sheet and Certification? Is any other documentation stating experience, clients, etc. required?	The Quantity Bid Sheet and the Certification page are the only documents required to be submitted with the bid. Additional information as described in the proposal will be requested during the Department's review of the bids received.